

# Town of Lind

## Town Hall Rental Agreement

The following applies to all groups or individuals receiving permission to use the Lind Town Hall. Please read and understand all before signing this form. (Must be 18 years or older.)

Name: \_\_\_\_\_ Contact Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

Drivers License Number: \_\_\_\_\_

Date(s) of Rental: \_\_\_\_\_ Reason for Rental: \_\_\_\_\_

Approximate Number of Attendees: \_\_\_\_\_

No Alcohol is allowed on premises.

The town hall is a non-smoking building.

Any Town of Lind tables and chairs are for use by renter, but must be cleaned and put away in proper location after event.

No decorations, signs, banners, etc. may be attached to the walls, floors, or ceiling.

Hall, grounds, and all areas are to be clean and orderly and left in proper condition as found upon entering the facility

The floors will be swept or mopped if needed; Garbage and recyclables will be removed from premises and grounds by renter. Any custodial costs incurred by the Town of Lind will be deducted from the deposit.

Parking of vehicles is to be in designated parking areas only.

All bookings will be reviewed by the Lind Town Board for approval.

An authorized agent of the Town of Lind will be permitted to enter the premises at any given time in order to inspect the premises to determine if renter is in compliance with rental agreement.

Town of Lind Board officials have the right to revoke rental agreement at any given time.

In addition, as the responsible person signing the rental agreement, I agree to not hold the Town of Lind liable for loss or damage of personal property or injury of myself or attendees arising from the use of the Lind Town Hall.

Rental Charge: \$70.00/day Town of Lind Resident; \$100.00/day for Non-resident. An additional security deposit of \$100.00 will be due upon signing of agreement, to be returned in full after inspection of premises within 2 days post-event. Any custodial costs will be deducted from deposit as needed.

Signature of Renter: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Approval: \_\_\_\_\_ Date: \_\_\_\_\_

(Town Board Member or Town Clerk)